

PRODUCT OVERVIEW

OpenText Business Workspaces

A simple, yet powerful way for teams to manage content-centric work

Eliminate
inefficiencies by
aligning teams, content
and collaborative
business processes

Remove the risks
of a loss of information
and change with
automated governance

Free up valuable
IT resources and
drive more value
from the content
services platform





With Business Workspaces, knowledge workers are empowered to set up and collaborate in workspaces that bring together the information, team members and workflows they need. Replacing manual tasks with modern, digital content workflows improves productivity and reduces costs. While providing a collaborative way to share and collaborate, the workspaces-based model also prevents IP loss from subject matter experts and enables teams to more effectively achieve common business goals.

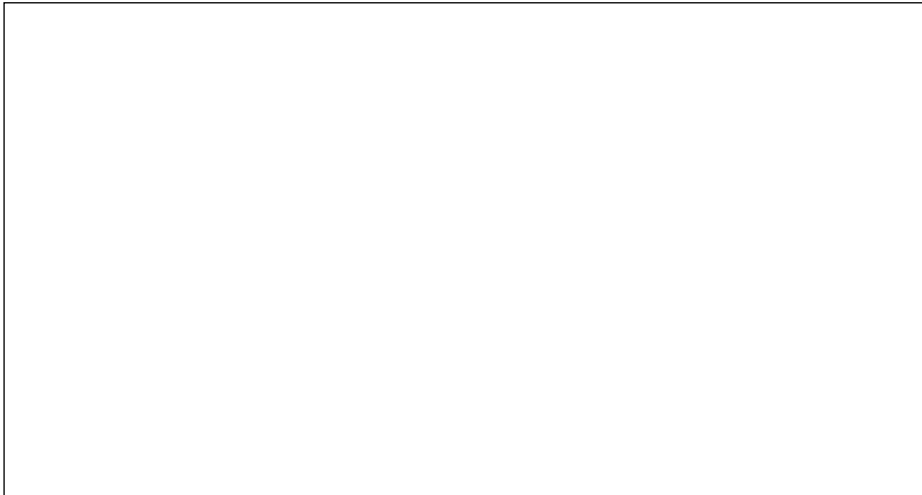
Remove the risks of ad hoc information exchange with automated compliance

While many companies use consumer chat tools, these applications are often difficult to govern and prone to security breaches, leaving organizations open to the risks of lost IP and compliance penalties.

With Business Workspaces, OpenText industry-leading records management practices are embedded into each workspace to automatically and transparently govern the content in place. Customizable user permissions define who can see what, while audit trails enable reporting on access and modifications. The solution allows teams to freely collaborate and exchange critical business information, while providing the confidence that metadata and classifications are applied to the records by automating the application of transparent records management rules and classifications without user intervention, organizations can easily include workspaces as part of their information management strategy.

Free up valuable IT resources and drive more value from the content services platform

Users can easily set up workspaces for any repeatable process. Creating a new, case-based workspace simply involves selecting the most appropriate template, entering the baseline information and associating the record with the appropriate workflow. This process is simple and efficient, allowing users to quickly create and manage workspaces that meet their specific needs.



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